



January 24, 2025

To whom it may concern,

Beginning January 1, 2023, Qualtrics, LLC (FEIN: 45-4964116) became a single-member LLC, wholly owned by Qualtrics International, Inc. (FEIN: 47-1754215). As Qualtrics, LLC will no longer file a standalone US tax return, this impacts how we complete our W9 form.

Per Form W9 instructions, the name of the entity for which the income will get reported on should be listed on line 1. As all of the income for Qualtrics, LLC will get reported on the tax return for Qualtrics International, Inc., we've listed Qualtrics International, Inc. on line 1. The business name/disregarded entity name (Qualtrics, LLC) is then listed on line 2, per the form instructions.

For Part 1 of the W9 form, the form indicates that the TIN provided must match the name given on line 1. As such, we've listed the EIN for Qualtrics International, Inc., which is the entity all of the income will get reported on for US tax purposes.

Qualtrics, LLC still has an EIN of 45-4964116. However, due to the entity becoming a single member LLC, the presentation of the W9 has changed.

Qualtrics International, Inc. is a US C Corporation that annually files Form 1120 in the US.

Please also note that despite the change in W9 presentation, our customers are still contracting with Qualtrics, LLC.

Best,

A handwritten signature in blue ink, appearing to read "Mark Creer", followed by a long, horizontal, wavy line.

Mark Creer
Deputy General Counsel